



**LETTER OF UNDERSTANDING – 2025 JETTY ISLAND DAYS & FERRY SERVICE:** This Letter of Understanding is executed pursuant to the 2003 Interlocal Agreement between the City of Everett and the Port of Everett regarding the Cooperative Use of Facilities, Equipment and Resources.

**The Port of Everett agrees to:**

1. Allow the Everett Parks and Facilities Department to use Jetty Island for the Jetty Island Days recreation program July 5, 2025, through August 31, 2025.
2. Allow a portion of the Jetty Landing and Boat Launch visitor dock at a mutually agreed upon location for use for the Jetty Island Ferry, that shall be reserved and signed for the Jetty Island Ferry, from July 5, 2025, through August 31, 2025.
3. Allow a portion of Jetty Island Landing dock for the Jetty Island Ferry at a mutually agreed upon location for use for the Jetty Island Ferry, that shall be reserved and signed for the Jetty Island Ferry, from July 5, 2025, through August 31, 2025.
4. Allow the Everett Parks and Facilities Department to use the Jetty Landing and Boat Launch kiosk from June 19, 2025, through September 10, 2025.
5. Allow use of a Port of Everett Marina slip with moorage fees waived for the Jetty Island staff boat from May 13, 2025, through September 21, 2025, and staff boat reservation space on the Jetty Landing dock from June 19, 2025, through September 10, 2025.
6. Allow Everett Parks and Facilities Department Park Rangers to enforce all park codes on Jetty Island during Jetty Island Days July 5, 2025, to August 31, 2025.
7. Provide parking management, consistent with the Port's parking policies, and maintain directional and parking signage for visitors to Jetty Island at the Jetty Landing and Boat Launch.

**The City of Everett agrees to:**


1. Operate the Jetty Island Days program, five days per week from July 5, 2025, through August 31, 2025.
2. Provide and conduct programs on Jetty Island in accordance with the Port of Everett Jetty Island Management Plan, from July 5, 2025, through September 1, 2025. The Jetty Island Management Plan is located at Document Center at the Port's website at [www.portofeverett.com](http://www.portofeverett.com).
3. Accept responsibility for daily cleaning of the Jetty Island floating restrooms during Jetty Island Days from July 5, 2025, through August 31, 2025.
4. Pay for the marine sewage pumping services associated with use of the Jetty floating restrooms during the Jetty Island Days program July 5, 2025, through August 31, 2025.
5. Accept responsibility for all Jetty Island Days program costs associated with the programming of Jetty Island Days and loading and unloading the ferry service.
6. Organize and coordinate a minimum of two (2) clean-up efforts on Jetty Island for the 2025 year.
7. Remove garbage from Jetty Island and the garbage receptacle at the ticket kiosk daily and dispose of at a Parks Department provided dumpster during Jetty Island Days.

8. Request additional police patrols of the parking lots at Jetty Landing and Boat Launch.
9. Assist with the reservation schedule development and provide feedback and input about the reservation system with Argosy, the Port of Everett, and Snohomish County.

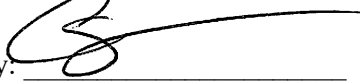
**In addition:**

The City and Argosy LP are parties to a contract for ferry service dated May 14, 2019, and amended March 22, 2025. Under that contract, the City will pay Argosy up to \$128,552.00 for 2025 ferry service, which includes five-day ferry service, plus up to 10 harbor tours, (weather and tide dependent) from July 5 to August 31, 2025. The Port agrees to reimburse the City the amount that the City pays Argosy under the City-Argosy contract for 2025 ferry service; however, in no event will the Port's total reimbursement to the City exceed \$128,552.00 for 2025 ferry service. The City will provide the Port with requests for reimbursement via invoice following the City's payment to Argosy, which the Port will reimburse the City within 120 days of receipt.

**PORT OF EVERETT**

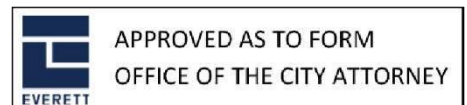
By:   
\_\_\_\_\_  
Lisa Lefeber  
CEO/Executive Director

**CITY OF EVERETT**

By:   
\_\_\_\_\_  
Cassie Franklin  
City of Everett Mayor

**Attest:**

By:   
\_\_\_\_\_  
City Clerk














# Jetty Island LOU 2025\_SD\_010526


Final Audit Report

2026-01-12

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 Agreement completed.

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